

UNIVERSITY OF CALIFORNIA SAN DIEGO EMERITI ASSOCIATION BYLAWS
(Revised version – 12/10/2008)

Article I – Membership

1. There shall be two types of members: Regular and Associate.
2. Regular members shall consist of those who, at retirement from USCD, were:
 - (a) members of the Academic Senate, or (b) non-Senate recipients of the emeritus title, or (c) non-Senate employees with educational and professional qualifications comparable to those of emeritus faculty, who are duly nominated and approved.
3. Associate members shall consist of (a) spouses or domestic partners of regular members, (b) widows and widowers of former members and of Senate members who died in service while eligible to retire, (c) persons duly nominated, and, (d) active members of the Academic Senate or active non-Senate employees with comparable educational and professional experience wishing to associate with and support the Emeritus Association, subject to payment annually of an amount equal to the dues established for regular members.
4. Membership is maintained by payment of lifetime or annual membership dues.

Article II - Dues and Assessments

1. The fiscal year of the Association shall be July 1 through the following June 30.
2. The yearly dues of the Association and all assessments shall be set by the Executive Committee.

Article III – Executive Committee

1. Members and Responsibilities

The direction of the affairs of the Association shall be vested in the Executive Committee comprised of the President, Vice President, Secretary/Treasurer, six At-Large members, the Immediate Past President, and ex-Officio members, non-voting, as needed. The Director of the UCSD Retirement Resource Center also shall serve as an ex-Officio member of the Executive Committee.

The duties of the Executive Committee are:

- a. To oversee the affairs of the Association and to make rules and policies consistent with these By-Laws.
- b. To prescribe for the President, Vice President, Secretary, Treasurer, and Director of the UCSD-RRC duties as may be consistent with these By-Laws.

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c. Members-at-large are elected to serve for three years and may not be reelected for the subsequent term. They shall serve staggered terms, insofar as possible; in order to provide continuity with two members-at-large elected each year.

2. Election and Terms of Officers

Officers of the Association, except for the Secretary-Treasurer, are elected for a term of one year. The Secretary-Treasurer is elected to serve for three years and may not be re-elected for the subsequent term. Election of Officers and the Executive Committee shall be by vote of the Membership at the Annual Meeting in June. All candidates shall be from the slate prepared by the Nominating Committee (see Article V, paragraph 3).

Should a term not be completed by an officer or member-at-large, the term shall be completed by a replacement. If the term to be served out is less than one year, the replacement may be appointed by the President upon recommendation of the Executive Committee. If the term to be served out is more than one year a regular election must be held in accord with the Constitution.

Article IV - Duties of Officers

1. The President shall preside at meetings, exercise general supervision over the affairs of the Association, act as Chair of the Executive Committee, and serve as an ex-Officio member of all Standing Committees. Upon conclusion of the elected term of office, the President shall succeed to the office of Immediate Past President.

2. The Vice President shall assume all the duties of the President in the absence of the latter. The Vice President shall serve as the chair of the Program Committee, and shall perform such other duties as may be assigned, on conclusion of the elected term of office, succeed to the office of President.

3. The Secretary-Treasurer shall be custodian of appropriate Emeriti funds, take, maintain and distribute (with support as needed from the UCSD-RRC Office) the minutes of the Executive Committee's meetings, present reports and communications as the need arises, and ensure that all minutes and other Association records are maintained. Also the Secretary-Treasurer shall annually present to the Executive Committee a complete statement of the finances of the Association and will make that statement available in writing to members at the Annual Business Meeting.

Article V – Committees and Representatives

1. Each year, at the first meeting of the new Executive Committee, the President, with their advice, shall appoint Emeriti representatives and members of standing committees.

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2. The Representatives and Standing Committees are: CUCEA Representatives, Academic Senate Representative, Awards, Mentoring, Program, Faculty Welfare and Nominating Committee.

3. The Nominating Committee shall consist of three (3) members who shall nominate at least one candidate for each of the offices of Vice President, Secretary-Treasurer and for each elective At-Large member. Not later than February of the same Academic Year, the Nominating Committee, through the Association Newsletter, shall invite nominations from the Membership directly to the Nominating Committee Chair. The Committee's recommendations shall be submitted to the Executive Committee at the March meeting and the slate of candidates shall be presented to the Regular and Associate Membership in the April Association Newsletter.

4. Ad hoc committees are established by the President as needed. Membership of ad hoc committees shall be appointed by the President in consultation with the Executive Committee.

Article VI – Quorum

1. A quorum of the Executive Committee shall consist of five of its ten members.

2. Ten percent of the regular members of the Association shall constitute a quorum at any business meeting.

ARTICLE VII - Meeting of Members

1. Annual Meeting

A meeting of the Membership shall be held annually for the purpose of receiving reports, election of Officers and Members at-Large to form the Executive Committee and the transaction of other business that may come before the meeting. The meeting shall be announced at least thirty (30) days in advance in the Association Newsletter.

2. Special Meetings

Special meetings of the members may be called by the President or by not fewer than ten (10) members having voting rights by written request delivered personally to the President or sent by registered or certified mail to the home address of the President with a copy to the Director of the UCSD-RRC.

ARTICLE VIII – Conflict of Interest

1. Conflict of Interest

Members of the UCSD Emeriti Association Executive Committee shall not participate in any discussion or vote on any matter in which he or she or an immediate family member has a financial conflict of interest.

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The President and elected members of the Executive Committee are expected to make an inquiry should any conflict of interest appear to exist where the member has not made this known.

ARTICLE IX – Dissolution of the Association

In the event of dissolution of the Association its assets shall be transferred within an appropriate time to the UCSD Foundation, as designated by the Chancellor, for purposes consistent with the terms of the individual gifts and purposes of the Association

Article X - Parliamentary Authority

Roberts Rules of Order, Revised, shall be the parliamentary authority for the Association.